

September 1, 2012

## StraightUp Solar's Sustainability Policy

### Statement of Purpose:

StraightUp Solar's commitment to sustainability reflects our Company's core values,

- Provide premiere solar integration services and support.
- Understand and exceed client's solar goals and expectations.
- Respect and support our employees.
- Educate our community.
- Respect and preserve the environment.

### Guidelines:

1. SUS's Sustainability Guidelines are updated and revised as needed by a Green Team co-chair, and the most current document is accessible to all employees on Basecamp.
2. SUS's sustainability efforts are overseen and endorsed by the President of the company.
3. SUS dedicates resources to support the Green Team's sustainability efforts when the budget allows.
4. SUS recycles cell phones, rechargeable batteries, used printer cartridges and alkaline batteries
5. SUS purchases appliances that meet ENERGY STAR ratings whenever possible.
6. SUS keeps all buildings smoke free. Smoking is not allowed within 25 feet from all entrances and air vents.
7. SUS maintains a recycling policy for paper, glass, aluminum, plastic, cardboard, and shipping pallets. We coordinate the pickup of these materials with a recycling service.
8. SUS encourages the use of a container designated as a recycling bin for paper at desk of all employees.
9. SUS circulates documents electronically whenever possible, significantly reducing the amount of paper-based memos and faxes.
10. SUS purchases recycled paper content for printer paper, envelopes, and note pads when cost-effective.
11. SUS purchases reusable coffee mugs and plastic water bottles for all employees.
12. SUS donates or recycles old computers and other large electronics.
13. SUS does not purchase disposable Styrofoam cups, unless absolutely necessary.
14. SUS stocks reusable items such as real plates, mugs, water pitchers and silverware in break rooms.
15. SUS allows the opportunity for qualified employees to gain LEED certification.

16. SUS participates in RideFinders to help staff find carpool partners.
17. SUS allows employees to telecommute or use flex-time when feasible.
18. SUS uses conference calls/Skype often to help reduce commuting between offices.
19. SUS enforces a “No Idling” policy for loading zones, parking lots, and jobsites.
20. SUS rents, purchases, and leases fuel efficient or hybrid cars when possible.
21. SUS does not purchase bottle water for meetings.
22. SUS recommends the dimming of office lighting to take advantage of natural daylighting.
23. SUS does not use fans or heaters at individual workstations.

**Green Team Functions:**

1. SUS Green Team volunteer employees will maintain active participation in the group by participating in quarterly meetings, managing sustainability initiatives and including their green team responsibilities.
2. SUS’s Green Team will endeavor to hold bi-annual sustainability educational session for all employees that will include a report on the progress of SUS’s in-house environmental initiatives. SUS will keep employees informed on local sustainability events in their area through Basecamp.
3. SUS’s Green Team will strive to participate in outside community sustainability initiatives and will report their activities to the Green Team. Green Team members will encourage other SUS employees to participate in outside activities as well. Individuals will be given company-wide recognition by an officer of the company.
4. SUS’s Green Team will keep building owners/managers informed of their sustainability initiatives.